

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON WEDNESDAY
DECEMBER 16, 2015 AT 3:00 P.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 3:05 p.m., on Wednesday, December 16, 2015 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, Luther Jackson, Daniel Polites, Charles Lee, James Nations, Richard Effinger, and Thomas Dinges.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, Interim County Administrator; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Tim Cantwell, MidAmerica St. Louis Airport Director; Fred Boch, County Board Member; Major Tom Knapp, St. Clair County Sheriff's Department; Joseph Bustos, Belleville News-Democrat; James Brede, Director of Buildings; Attorney Bernard Ysursa; and Vickie Boydte, Secretary.

Chairman Sauget requested a moment of silence for Commissioner Jackson's wife, who passed since the last meeting, and offered his condolences to Commissioner Jackson.

Minutes of the November 19, 2015 Regular Monthly Meeting and Executive Session were reviewed. Commissioner Effinger moved that the Regular Monthly Meeting and Executive Session Minutes dated November 19, 2015 be approved as provided. Second by Commissioner Dinges and carried.

Commissioner Polites reviewed the Regular Expense Claims Report with Payroll Ledger Report, dated December 30, 2015 and moved to approve payment of bills. Second by

Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Abstain
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6	ABSTAIN: 1
NAYS:	None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated December 30, 2015 and moved to approve payment of bills. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7	ABSTAIN: 0
NAYS:	None

Motion carried.

Commissioner Polites reviewed the Monthly Budget Analysis Report for December 2015, and asked that it be placed on file, stating that the 2015 Budget is in line with the projected percentage of 100.0% expenditures.

Commissioner Polites reviewed the Trial Balance Report for November 2015, and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

For Operations, James Brede, Director of Buildings, requested approval of the Superior Elevator Inspections & Consulting Proposal and Contract which, at a cost of \$29,700.00, is 5% of the total cost of the project. Commissioner Nations moved approval of the Superior Elevator

Inspections & Consulting Proposal and Contract, at a cost of \$29,700.00. Second by Commissioner Effinger. Commissioner Nations asked if the elevators would be “smart”, to which Director Brede responded that they are supposed to be able to communicate with each other to meet load demands. Commissioner Nations inquired if the Airport may be looking for a new maintenance provider for the Airport elevators. Tim Cantwell, MidAmerica St. Louis Airport Director, responded that the elevators and escalators have just been fixed to work properly, so they preferred to wait a year rather than jumping into a new provider. Director Cantwell indicated that he is deferring the decision to the Airport maintenance personnel to determine maintenance needs since they are familiar with airport elevator/escalator system. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

Director Brede presented the Change Order for the Fountain Rehab Project. Director Brede stated that, with the surface cleaned off of the south pool, Superior has a clearer picture of the condition of the concrete and the extent of needed repairs, which necessitates the Change Order. Director Brede explained that the Change Order increases the cost by \$9,857.00 for the south pool. Commissioner Effinger moved approval of the Change Order for the Fountain Rehab Project at a cost of \$9,857.00. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye

Commissioner Sauget : Aye
AYES: 7 ABSENT: 0 NAYS: None

Motion carried.

Director Brede presented the BRiC Partnership Parking Garage/Lots Proposal to upgrade the parking garage and parking lots. Director Brede explained that the cost of BRiC's services, at \$17,380.00, is 5% of the total cost to automate the lots. Director Brede specified that the intent is to implement an auto-pay system, which will allow the use of debit cards. Commissioner Nations inquired if it would be comparable to the system at Barnes Hospital, to which Director Brede responded that it would be similar. Commissioner Nations moved approval of the BRiC Partnership Parking Garage/Lots Proposal. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 7 ABSENT: 0 NAYS: None

Motion carried.

For Airport Operations Business, Tim Cantwell, MidAmerica St. Louis Airport Director, presented the 9th Amendment to Ground Services Agreement with Air Terminal Services (ATS). Director Cantwell noted that the Amendment includes a slight rate increase, competitive with other airports in the region. Director Cantwell explained that MAA also collects 10% of ATS's gross revenue from their third party services such as passenger processing and aircraft boarding labor. Commissioner Nations moved to approve the 9th Amendment to Ground Services Agreement with Air Terminal Services (ATS). Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 7 ABSENT: 0 NAYS: None

Motion carried.

Director Cantwell presented the separate consultant agreement extensions with John Chang and Larry Taylor d/b/a Aziotics, LLC. Director Cantwell stated that he anticipates a need for both consultants. Director Cantwell elaborated that Chang is an excellent asset as the premier asian airline expert in the United States as far as cargo aircraft movement; and Larry Taylor is the market analysis and trade group negotiator/participator for companies in this region, as well as Latin America and China. Commissioner Nations moved approval of the Contracts for a period of 6 months, with \$10,000.00 monthly as provided in the agreement with John Chang; and Larry Taylor d/b/a Aziotics, LLC at \$4,500.00/month under the terms outlined. Second by Commissioner Polites. Director Cantwell offered clarification that December 7th, 2015 is the start date for each of the Contract Extensions. Commissioner Nations moved, with the permission of Commissioner Polites, to change the date to December 7, 2015. Commissioner Nations also inquired if Taylor's services were previously trimmed down. Director Cantwell confirmed that Taylor's services have been reduced to maintenance since buyers and sellers have been established along the route. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 7 ABSENT: 0 NAYS: None

Motion carried.

Director Cantwell introduced Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director, to present the Airside Service Road Phase 1 Project. Director Cantwell elucidated that, at the recommendation of the Federal Aviation Administration (FAA) and the Illinois Department of Aviation (IDA) the previously assigned Phase 1 & Phase 2 of the Project was now incorporated into a single phase (Phase 1), and that the previous Phase 3 is now Phase 2. Director Trapp indicated that this project, with the aim to improve safety by removing non-essential traffic of vehicles from the airfield, was previously approved as part of the Airport's Transportation Improvement Program (TIP) and will be funded with an FAA Airport Improvement Program Grant at a distribution of 90% federal, 5% state, and 5% local. Directors Cantwell and Trapp explained that, with increased air traffic, and the corresponding difficulty of performing maintenance around the increased volume, the project for the road is even more essential. Commissioner Polites asked about the state funding for the project since payments from the State have been a concern. Director Cantwell said it is a 5% block grant so they have to wait anyway since the money has to filter through the state. Commissioner Polites asked if it would delay the process much. Commissioner Nations replied that it could increase the bid price since bidders will know that payment will be delayed. Director Cantwell responded that they will not bid it until everything is lined up. Director Cantwell added that every airport has a service road. Commissioner Nations moved approval to incorporate Airside Service Road Phases 1 & 2 into Phase 1, to change Phase 3 to Phase 2, to change the verbiage from "unnecessary" to "necessary" regarding the separation of traffic from the airfield to improve safety, and to approve the execution of a Consultant Agreement with Crawford, Murphy, and Tilly, Inc. (CMT) to provide professional services for the project. Second by Commissioner

Dinges. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

There being no further business to come before the Public Building Commission,
Commissioner Nations moved for adjournment. Second by Commissioner Lee and carried.

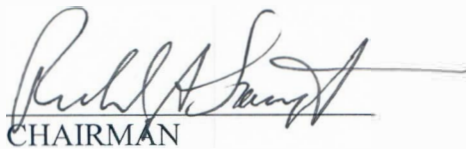
Meeting adjourned at 3:20 p.m.

Respectfully submitted,



Vickie Boydte
Secretary

APPROVED:


CHAIRMAN